



Position Description

Position: Music Ministry Leader – part-time 8 hours pw

Position Purpose: The Music Ministry Leader is significant in helping lead and manage the ministry and mission of KIC through their leadership of the Music Ministry.

Reports to: Senior Minister

Position Summary

Kāpiti Impact Church's vision is to be 'a vibrant effective church of influence and impact for Jesus in Kāpiti and the world beyond.' It operates as part of the ACTS Movement of Churches and Music Ministry plays a key role in the life and growth of the Church.

The Music Ministry Leader needs to not only have the required skills and enthusiasm to take ownership of the role, but also demonstrate they have the emotional resilience and spiritual maturity to handle the demands of ministry. The person employed in this role will primarily be responsible for leading KIC's Music Ministry.

The role of Music Ministry Leader is significant in helping create an environment for our musicians and singers so they are encouraged, equipped and empowered to influence and impact for Jesus through their musical abilities.

Key Personal Attributes

General:

- Mature, vibrant, personal relationship with Jesus; Holy Spirit filled & led.
- Team player, with the ability to contribute, collaborate and negotiate effectively with staff, volunteers and KIC's elders to establish a positive proactive working culture.
- Great positive attitude and sense of humour, with the ability to respond to challenging people and situations with wisdom and maturity.
- Shows flexibility and adaptability within the constantly evolving environment of a church.
- Well-organised with good communication skills.
- Self-motivated with good self-leadership and initiative.
- Able to initiate and build appropriate relationships with people of all ages & backgrounds.
- Proven commitment to integrity in all interactions with people.
- Able to maintain confidentiality.
- Has a genuine caring and loving attitude towards people.
- Committed to KIC's vision & supportive of leadership through speech & actions.

Specific:

- Has a heart and passion for facilitating people to praise and worship God through music.
- Has demonstrable musical ability, ideally able to competently play an instrument and/or sing.
- Able to connect and communicate effectively with musicians and singers of all ages and skill levels.

- Strong leadership qualities, with the ability to inspire and coach a team of musicians and singers.
- Demonstrable ability to teach/preach and input into gatherings through 'spoken' leadership as well as music leading.
- Demonstrated ability to encourage and empower other leaders.
- Attitude of teachability, humility and willingness to learn new methods for ministry.
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- Attitude of teachability, humility and willingness to learn new methods for ministry.
- The ability to network, establish and effectively maintain working relationships with other like-minded people.

Key Deliverables

- A music team is led and organised to provide vibrant praise & worship music for KIC gatherings primarily on Sundays.
- An effective Music Ministry team is built & equipped.
- All appropriate health and safety and legislative requirements are met.
- KIC's vision as applicable to Music Ministry is achieved in partnership with KIC leaders, elders, staff and wider Church body.
- Members of the Music team are provided with mentoring and leadership to ensure that their conduct and performance reflect the vision, mission and values of KIC.
- KIC receives regular communication and updates on Music Ministry activities.
- Contributes positively to the building of KIC's culture and overall mission.
- Involvement in Sunday gatherings, staff meetings and other key leadership meetings.
- Management of the Music Ministry annual budget, as set by the Eldership, ensuring all KIC financial policies are followed.
- Musical equipment maintenance and upgrade is facilitated along with ongoing tidiness/effectiveness of venue setup.

Competencies and Technical Skills

- A qualification and/or experience in music industry would be ideal.
- General understanding of and ear for good sound quality.
- Familiarity with use of musical & sound equipment.
- Good communication skills including public speaking.
- Good working knowledge of MS Office, Google Suite, and email/internet.

Working Relationships

- Senior Ministers
- Elders
- Other Staff
- Music Ministry team members

Conditions of employment

Standard conditions of employment in NZ will apply, along with other details as agreed upon at the date of employment including professional development. There will be an annual role/performance review carried out by the Senior Minister or appropriate other person.

Limitations and Disclaimer

The above position description is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

Employees name:

Employees Signature: